

# **American Rescue Plan Elementary and Secondary School Emergency Relief Fund (ARP ESSER); OAR 581-022-0106 (State Operational Plan)**

## **Safe Return to In-Person Instruction and Continuity of Services Plan**

### **District Information**

Institution ID: 4206

Institution Name: City View Charter School

District Continuity of Services Plan/RSSL

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## Safe Return to In-Person Instruction and Continuity of Services Plan

In order to best support students and families with the safest possible return to school for the 2021 school year, the Oregon Department of Education (ODE) has created an operational plan template to align guidance from the federal and state level in support of local decision-making and transparency of health and safety measures in the communities that school districts serve. The Safe Return to In-Person Instruction and Continuity of Services Plan serves the following purposes:

- 1) Replaces the Ready Schools, Safe Learners Operational Blueprint required under [Executive Order 21-06](#); and 2) Meets the requirements for:
  - a. An operational plan required under [OAR 581-022-0106\(4\)](#), while aligning the [CDC Guidance](#) on School Reopening with the [Ready Schools, Safe Learners Resiliency Framework for the 2021-22 School Year](#) (RSSL Resiliency Framework);
  - b. [Section 2001\(i\)\(1\)](#) of the ARP ESSER and the US Department of Education's [Interim Final Requirements](#) for Safe Return/Continuity of Services Plan; and
  - c. Communicable Disease Plan and Isolation Plan under [OAR 581-022-2220](#) (Division 22 requirements).

As districts plan and implement the recommendations in ODE's RSSL Resiliency Framework, they will need to consider a continuum of risk levels when all recommendations cannot be fully implemented. For example, universal correct wearing of face coverings between people is one of the most effective preventive measures. However, there will be times when this is not possible based on a specific interaction or a physical space limitation, such as during meal times. It will be necessary to consider and balance the mitigation strategies described to best protect health and safety while ensuring full time in person learning.

ODE remains committed to the guiding principles introduced in spring of 2020 to generate collective action and leadership for efforts to respond to COVID-19 across Oregon. These principles are updated to reflect the current context:

- **Ensure safety and wellness.** Prioritizing basic needs such as food, shelter, wellness, supportive relationships and support for mental, social, and emotional health of students and staff.
- **Center health and well-being.** Acknowledging the health and mental health impacts of this past year, commit to creating learning opportunities that foster creative expression, make space for reflection and connection, and center on the needs of the whole child rather than solely emphasizing academic achievement.

- **Cultivate connection and relationship.** Reconnecting with one another after a year of separation can occur through quality learning experiences and deep interpersonal relationships among families, students and staff.
- **Prioritize equity.** Recognize the disproportionate impact of COVID-19 on Black, American Indian/Alaska Native, and Latino/a/x, Pacific Islander communities; students experiencing disabilities; students living in rural areas; and students and families navigating poverty and houselessness. Apply an equity-informed, anti-racist, and anti-oppressive lens to promote culturally sustaining and revitalizing educational systems that support every child.
- **Innovate.** Returning to school is an opportunity to improve teaching and learning by iterating on new instructional strategies, rethinking learning environments, and investing in creative approaches to address unfinished learning.

## Mental Health Needs

<b>ARP ESSER &amp; OAR 581-022-0106 Component</b>	<b>Extent to which district has adopted policies and description of policies adopted to ensure continuity of services</b>	<b>How do adopted policies reflect RSSL guiding principles?</b>
<p>Devote time for students and staff to connect and build relationships</p>	<p>City View has adopted a school calendar that includes a two day soft start that will allow teachers to meet with families individually and build valuable relationships.</p> <p>EL Education embedded crew curriculum ensures connection and relationship building throughout each day.</p> <p>City View focuses the first six weeks of school on building relationships and routines focused on the schools habits of work and learning.</p>	<p>The framework aligns with the RSSL guiding principles around centering on the health and well being of students and committing to make space for students to connect and focus on their well being as well as reconnecting with our families and students after a year of separation from a typical school year.</p> <p>Staff will attend a 2 day retreat to help plan, connect and grow to build a strong relationship to begin the school year.</p> <p>Additional events have been scheduled to build community with family and teachers.</p> <p>EL Education has solitude and reflection as a design principle. Teachers will plan time devoted to reflection of lessons learned how to utilize and leverage experiences moving into the future.</p>

<p>Ample class time, and private time if needed, for creative opportunities that allow students and staff to explore and process their experiences</p>	<p>Students will have a consistent 5 days a week morning meeting or crew time to process experiences as connected to trends or patterns that are occurring in the classroom.</p> <p>Additional staffing has been added to support social emotional wellness with additional school counseling positions and a behavior specialist. A wellness specialist will also be available for support. City View also has access to a Care Coordinator and Family Liaison to assist with family needs within the Hillsboro School District.</p>	<p>The framework aligns to the RSSL guiding principle around centering on the health and well being of our students by building in time to make space for reflection &amp; processing and to support students with additional staffing that is committed to the whole child as opposed to just academic needs.</p> <p>Counseling check in's, small groups and wellness groups will be organized to provide opportunities for students to process experiences with crewmates</p>
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<p><b>ARP ESSER &amp; OAR 581-022-0106 Component</b></p>	<p><b>Extent to which district has adopted policies and description of policies adopted to ensure continuity of services</b></p>	<p><b>How do adopted policies reflect RSSL guiding principles?</b></p>
<p>Link staff, students and families with culturally relevant health and mental health services and supports</p>	<p>City View's framework includes Social Emotional Learning and Trauma Informed Care under the umbrella of Equity. This includes ongoing staff development and enrichment.</p> <p>All grades have built-in crew or morning meetings in their daily schedule that will allow for check-in times with students as teachers make connections to all students but especially those that identify outside the dominant culture.</p> <p>Parent information will be provided and translated regarding access to support services.</p>	<p>Our framework follows the Ready Schools Safe Learners Resiliency Framework guiding principles around centering on the health and well being of students, with focused needs on mental/social/emotional well being of underrepresented students. The RSSL states to commit to making space and opportunities for students to connect and focus as well as reconnecting with their families and students after a year of separation from a typical school year.</p> <p>The Counseling Team will provide families with culturally relevant support and service opportunities</p>

		throughout the year.
<p>Foster peer/student led initiatives on wellbeing and mental health</p>	<p>Staff will utilize EL Educations Design Principles and habits of work and learning mindsets to help build a sense of crew that encompasses identity and belonging among students.</p> <p>All School Crew - Older students will have the opportunity to be active role models for younger students as well as student government led initiatives with focused lessons and activities around City View's values: collaboration, compassion, perseverance, integrity and excellence.</p> <p><a href="#">JBB: Educational Equity Policy</a> - Approved 6/24/21</p> <p><a href="#">w ACB G1_cht_docx All Student Belong.docx</a></p>	<p>The framework aligns with the RSSL guiding principles around centering on the health and well being of students, with particular attention focused on the mental/social/emotional well being of our marginalized and underrepresented students. The RSSL states to commit to making space and opportunities for students to connect and focus as well as reconnecting with their families and students after a year of separation from a typical school year.</p>

## Communicable Disease Management Plan

Please provide a link to the district's **communicable disease management plan** that describes measures put in place to limit the spread of COVID-19 within school settings. ([OAR 581-022-2220](#)). The advised components of the plan and additional information are found on pages 20 and 21 of the [RSSL Resiliency Framework](#) and meet the ESSER process requirements of “coordination with local public health authorities.”

Link: [CVCS Communicable Disease Management Plan 7.30.21](#)

- Policy -[GBEB Communicable Diseases -Staff](#) - approved 8/13/2020
- Policy -[GBEB AR Communicable Diseases - Staff](#) -approved 8/13/2020
- Student policy [JHCC and JHCC AR Communicable Diseases - Students](#) - approved 8/13/2020

ARP ESSER Component	Extent to which district has adopted policies and description of policies adopted to ensure continuity of services	How do adopted policies reflect RSSL guiding principles?
Coordination with local public health authority(ies) including Tribal health departments	<p>City View collaborates with the Hillsboro School District and Washington County Health Department following their guidance regarding quarantine and isolation. City View consults with HSD nursing staff and Washington County Public Health regarding COVID-19 exposures and positive cases as well as other mitigation measures that help minimize the spread of COVID-19.</p> <ul style="list-style-type: none"> <li>• <a href="#">School Staff and Student Incident Algorithm</a></li> <li>• Policy -<a href="#">GBEB Communicable Diseases -Staff</a> - approved 8/13/2020</li> <li>• Policy - <a href="#">GBEB AR Communicable Diseases</a></li> </ul>	The framework aligns with the RSSL guiding principles around centering on the health and safety of students by ensuring all the necessary safety protocols and mitigation measures are being followed. City View and the Hillsboro School District communicates with the LPHA on all suspected cases or exposures and completes necessary line list info for the County on all positive cases and close contacts identified

	<p><a href="#">- Staff</a> -approved 8/13/2020</p> <ul style="list-style-type: none"> <li>• Student policy <a href="#">JHCC and JHCC AR Communicable Diseases - Students</a> - approved 8/13/2020</li> <li>• <a href="#">Policy JEA Compulsory Attendance</a></li> <li>• <a href="#">Too Sick For School Eng</a></li> <li>• <a href="#">Too Sick For School SP</a></li> </ul>	
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## Isolation Plan

Please provide a link to the district's plan to **maintain health care and space** that is appropriately supervised and adequately equipped for providing first aid, and **isolates** the sick or injured child. ([OAR 581-022-2220](#)). If planning for this space is in your communicable disease management plan for COVID-19, please provide the page number.

Link: Staff will be trained in the signs and symptoms for Covid-19. If a student has Covid-19 like symptoms the teacher should contact the office so that the designated health room person or nurse can meet the student and escort them to the isolation room. If a staff person develops Covid-19 like symptoms they should immediately let their supervisor know and either go home or if they cannot drive go to the isolation room until someone can pick them up.

Students who are identified as having Covid-like symptoms will go back home. City View has a separate room identified as an isolation room. This is so that students with Covid-19 like symptoms will be separated from students using the health room for non-communicable health care.

[Guidelines for schools on identifying sick/isolation room](#)

[Guideline for staff supervising sick/isolation room](#)

[Isolation Cart content](#)

[Isolation Room Supplies](#)

[CDC Poster showing to don and doff PPE](#)

[Health Room Guidelines for Covid-19](#)

[ONA Health Room Symptoms Screening Algorithm](#)

[Covid-19 Assessment and Referral Algorithm](#)



## Mitigation Strategies

School administrators are required to **exclude staff or students from school** whom they have reason to suspect have been exposed to COVID-19. ([OAR 333-019-0010](#); [OAR 333-019-0010](#))

Please complete the table below to include the extent to which the district has adopted policies and the description of each policy for each mitigation strategy. In developing the response, please review and consider the [CDC guidance](#) and the [RSSL Resiliency Framework](#) for each mitigation strategy. Additional documents to support district and school planning are available on the [ODE Ready Schools, Safe Learners website](#).

Advised mitigation strategy	Extent to which district has adopted policies and description of policies adopted	How do adopted policies reflect RSSL guiding principles?
COVID-19 vaccinations to educators, other staff, and students if eligible	No policy has been adopted at this time	The framework aligns to the RSSL guiding principles around centering on the health and safety of staff and students by encouraging vaccination; assisting our families with accessing vaccination; collaborating with partner agencies to provide vaccination clinics.

Advised mitigation strategy	Extent to which district has adopted policies and description of policies adopted	How do adopted policies reflect RSSL guiding principles?
<p>Universal and correct wearing of face coverings</p>	<p>Signage around the school is posted for staff, students and families in English and Spanish</p> <ul style="list-style-type: none"> <li>● <b>Masks are <u>required indoors</u></b> for all persons when students are present, regardless of vaccination status.</li> <li>● <b>Masks are <u>optional outdoors</u></b> for all persons during and after school hours, regardless of vaccination status, and strongly advised in crowded situations where appropriate physical distance cannot be maintained</li> </ul>	<p>Our framework aligns to the RSSL guiding principles around centering on the health and safety of staff and students by staff training on updated face covering / mask guidance.</p> <p><b>Additional PPE:</b> Staff, who are performing tasks that require additional PPE per guidance from OHA will be provided them. Additional PPE may include medical grade masks (<i>as defined by ODE as "disposable surgical/procedural face mask or respirator (N95/KN95)"</i>), gowns, face shields, gloves, plastic partitions or barriers.</p>
<p>Physical distancing and cohorting</p>	<p>Physical distancing signage has been updated to CDC guidance for 3 feet between students. Students in each building will be in separate cohorts as follows:</p> <ul style="list-style-type: none"> <li>● Building 1</li> <li>● Building 2</li> <li>● Building 3</li> <li>● CV2 - Evergreen</li> </ul> <p><a href="#">Face Coverings Infographic (oregon.gov)</a></p> <p><u>General signage</u></p> <ul style="list-style-type: none"> <li>● <a href="#">Physical Distancing Flier</a></li> <li>● <a href="#">K-12 Keep space ENG; K-12 Keep space</a></li> </ul>	<p>OHA and ODE <i>strongly advise</i> that schools support and promote physical distancing as described below:</p> <ul style="list-style-type: none"> <li>● Support physical distancing in all daily activities and instruction, maintaining at least 3 feet between students to the extent possible.</li> <li>● Consider physical distancing requirements when setting up learning and other spaces, arranging spaces and groups to allow and encourage at least 3 feet of physical distance.</li> </ul>

[SPAN](#)

Main office signage

- [Wear a Mask -ENG](#); [Wear a Mask - SPAN](#)

Classroom and bathroom signage

- [K-12 Students: Class Rules ENG](#); [K-12 Students: Class Rules SPAN](#)
- [Superhero Germs Poster](#)
- [Wash Your Hands ENG](#); [Wash Your Hands SPAN](#)

Classroom configuration: Classrooms will return to standard pre-COVID classroom setup with emphasis of maintaining at least 3 ft physical distancing between student desks to the extent possible.

Staff and students will maintain as much distance as possible which helps mitigate transmission of COVID-19

Bathrooms will continue with one student at a time as much as possible at the City View Main location.

Continue with physical distancing markers and signage in place from SY20-21. Add more wall signage as needed.

Training

City View staff training will be provided by City View leadership teams, as well as a collaboration with the Hillsboro School District and Safe Schools. All staff will attend virtual PD to review the RSSL guidance.

- Minimize time standing in lines and take steps to ensure that required distance between students is maintained, including marking spacing on floor, one-way traffic flow in constrained spaces, etc.” (RSSL-RF, June 25, 2021).

	<p>Training will include information on <a href="#">Infection control measures</a> to limit the spread of COVID will occur in these areas:</p> <ul style="list-style-type: none"> <li>● Environmental cleaning and disinfecting</li> <li>● Protective equipment</li> <li>● Screening and monitoring</li> <li>● Hand hygiene</li> <li>● Physical distancing</li> <li>● Isolation room</li> <li>● Cohorts</li> <li>● Contact tracing</li> </ul> <p>All staff have completed a training module in addition to Safe Schools Training:</p> <ul style="list-style-type: none"> <li>● <i>Coronavirus Awareness</i></li> <li>● <i>Coronavirus: Managing Stress and Anxiety</i> videos</li> </ul> <p>Staff training will occur during professional development as well as periodic intervals at monthly PD and weekly staff updates. Infectious control measures will be included.</p> <ul style="list-style-type: none"> <li>● <a href="#">Infection control measures</a></li> <li>● <a href="#">Staff COVID training</a></li> </ul>	
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Advised mitigation strategy	Extent to which district has adopted policies and description of policies adopted	How do adopted policies reflect RSSL guiding principles?
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<p>Ventilation and air flow</p>	<ul style="list-style-type: none"> <li>● City View will increase outdoor ventilation of clean air into indoor spaces. Staff will open windows and doors and use fans unless doing so creates a health or safety risk. Activities will be held outdoors if reasonable.</li> <li>● Air Filters changed monthly</li> <li>● Air purification systems installed in each classroom and cleaned regularly</li> </ul>	<p>ODE and OHA strongly advise schools to ensure effective ventilation and improve the indoor air quality in schools by:</p> <ul style="list-style-type: none"> <li>● Increasing the amount of fresh outside air that is introduced into the system;</li> <li>● Exhausting air from indoors to the outdoors; and</li> <li>● Cleaning the air that is recirculated indoors with effective filtration methods (e.g., HEPA filters) to remove virus-containing particles from the air” (RSSL-RF, June 25, 2021).</li> </ul>
<p>Handwashing and respiratory etiquette</p>	<p>Staff and students will be trained on the importance of hand and respiratory hygiene.</p> <p>Students in grade K-4 will use hand washing stations prior to entering the classrooms. Students in grades 5-8 at the Evergreen campus will use hand sanitizer upon entering the buildings. Students will wash their hands throughout the day including but not limited to after recess, before and after eating lunch and after using the restroom.</p>	<p>OHA and ODE strongly advise that schools create protocols and systems to ensure access to soap, water and alcohol-based hand sanitizer with at least 60% alcohol. Schools will prioritize handwashing with soap and water after students or staff use the restroom” (RSSL-RF, June 25, 2021).</p>

<p><b>Advised mitigation strategy</b></p>	<p><b>Extent to which district has adopted policies and description of policies adopted</b></p>	<p><b>How do adopted policies reflect RSSL guiding principles?</b></p>
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Free, on-site COVID-19 diagnostic testing	Students and Staff who exhibit symptoms of COVID-19 while at school will be sent home and offered an appointment at the Hillsboro School District testing site.	Our framework aligns with the RSSL guiding principles around centering on the health and safety of staff and students by offering both the Rapid and the PCR COVID test. By providing quick access to COVID testing we are able to get students and staff back to school and work quicker and also the diagnostic testing helps mitigate the spread of the disease.
COVID-19 screening testing	Students will be screened by parents using a health questionnaire on our app daily to communicate concerns and possible exposures.	N/A

<b>Advised mitigation strategy</b>	<b>Extent to which district has adopted policies and description of policies adopted</b>	<b>How do adopted policies reflect RSSL guiding principles?</b>
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<p>Public health communication</p>	<p>In collaboration with nursing and the LPHA, leadership will communicate with staff and families in the event of a confirmed case if appropriate to do so and while maintaining the privacy of those affected.</p> <p>All protocols will be available in English and Spanish and accessible on our website or linked to HSD's.</p> <ul style="list-style-type: none"><li>• <a href="#">Communication Folder</a></li></ul> <p><u>Communication of Safety Protocols</u> City View Charter School will follow Hillsboro District safety protocols, OHA and WCPH communication to staff, students and families on the infection control measures being implemented to prevent spread of disease (see <a href="#">City View Communicable Disease Management Plan</a>). In collaboration with the Hillsboro School District, City View will follow WCPH developed protocols for communicating with anyone who has come into close/sustained contact (defined below) with a confirmed case or when a new case has been confirmed. Communication will be guided by WCPH <a href="#">Communicable Disease School Communication Protocol</a>.</p> <p><u>Visitors</u> Daily visitors or contractors will be permitted into City View on a daily basis after a COVID screening is complete. All visitors and families need to comply with current face covering requirements.</p> <p>Staff will receive an updated COVID-19 training outlining newest safety measures and mitigation</p>	<p>This follows the RSSL guiding principles around centering on the health and safety of staff and students by providing parents, students and families information on signs and symptoms of COVID-19 and what to do if they get sick.</p>
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	<p>strategies to prevent the spread of COVID-19. City View has developed a communicable disease algorithm when a staff or student has a positive diagnosis or has been exposed to COVID-19. When a positive case is identified the contact tracing team will work with the building principal in sending a notification letter to those affected if the student or staff member was on site in the 48 hours prior to symptom onset. If an entire class, cohort or school is affected, the building administrator will send a letter home to families.</p> <p>Parents will also be sent home the “Too Sick for School” flyer and reminders to do a daily health check for symptoms with their children.</p>	
Isolation and quarantine	See Isolation plan above	<p>The framework aligns with RSSL guiding principles around centering on the health and safety of staff and students by identifying a space in each school where students exhibiting symptoms of COVID-19 or other communicable diseases can be isolated until they can be picked up. City View and HSD follow the document <a href="#">Planning and Responding to COVID-19 Scenarios in Schools</a> when identifying close contacts needing to quarantine.</p>

## Accommodations for Children with Disabilities

Please describe the extent to which the district has adopted policies related to appropriate accommodation for children with



disabilities with respect to health and safety protocols. Please describe any such policies.

Students are entitled to needed accommodations through documented 504 Plans and Individualized Education Plans. When students cannot follow the health and safety protocols due to disability or health condition, City View will obtain a doctor's note, hold manifestation meetings as necessary, and make the appropriate changes to the accommodations on the 504 or IEP.

## Updates to this Plan

To remain in compliance with ARP ESSER requirements, school districts must regularly, but no less frequently than every six months (taking into consideration the timing of significant changes to CDC guidance on reopening schools), review, and as appropriate, revise its Safe Return to In Person Instruction and Continuity of Services Plan.

Date Last Updated: July 29, 2021